



*The FMT staff and board wish you and your family a wonderful Thanksgiving filled with many blessings!*

Here is some information you can use next week...

*(We're not kidding... it will be here when you return to work next week... Enjoy your time with friends and family!!!)*

#### **ABILITY TO QUOTE & SUBMIT POLICY CHANGES ON BRITCORE**

Next week, you will notice a change within the BriteCore system that will allow you to perform quotes and submit endorsements on active policies. Changes made to policies and submitted from within the system will be reviewed by your underwriters before being officially committed. Follow the link below in order to find out how this process will work...

[Quoting and Submitting Policy Changes](#)

#### **E2VALUE TRAINING**

The e2value Residential Valuation report is required when submitting applications for Homeowners and Dwelling Fire policies through the BriteCore system. Please plan to participate in next online training. Register by clicking on the link below:

[Thu, Dec 5, 2013 2:00 PM - 3:00 PM EST](#)

Once registered, you will receive an email confirming your registration with information you need to join the Webinar.

We look forward to your participation!

## REMINDER: SUBMITTING AN APPLICATION ON BRITCORE

Before submitting an application to Farmers Mutual through the BriteCore system (by clicking on the "*Submit Application*" button, it is necessary that you either attach or complete each of the following:

- Credit - can only be submitted if message indicates "*Submit*" or you discuss with underwriter first. *Please keep in mind that if a customer has filed for bankruptcy within the last 7 years, they do not meet our financial responsibilities guidelines even if you receive a "Submit" message.*
- Photographs - minimum front, back, sides and any outbuildings.
- E2Value Report - select "*Functional Replacement Cost*" and "*Actual Cash Value*" and be sure to click "Calculate" before creating a .pdf version for attachment.
- Loss History - be sure to "*Add Insured Disclosure*" as well as click on the "*Get Current Loss History*" button.
- Copy of signed application page

Applications that are submitted to Farmers Mutual without these items run the risk of being "Unsubmitted" or "Rejected".

Thank you for your cooperation in this process!

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